

Nottingham City CCG Accountable Officer Update

1. Forming a Joint Committee

The implementation of the Joint Committee for Greater Nottingham is making good progress. Sam Walters has been appointed to the Accountable Officer position to oversee the alignment of the CCGs over the next year. The transition to a Joint Committee is being led by Deborah Jaines, Associate Managing Director of the Nottinghamshire STP, with the support of Lucy Branson, Director of Corporate Development (Nottingham City CCG), Hazel Buchanan, Director of Operations (Nottingham North and East CCG) and Lynne Sharp, Head of Governance and Engagement (Rushcliffe and Nottingham West CCGs).

Key tasks have been identified to amend the existing governance arrangements and establish the Joint Committee. Project areas include:

Joint committee – Defining functions, determining membership, quoracy and voting arrangements, agreeing reporting/assurance requirements (to CCG Governing Bodies) and producing the delegation agreement and terms of reference.

Sub-committees (of the Joint Committee) – Establishing a sub-committee structure in line with joint committee functions.

Governing Bodies and existing sub-committees (pre-delegation) - Ensuring that membership and statutory appointments are maintained, including responsibilities to partnership boards and committee meetings.

Governing Bodies and non-delegable committees (post-delegation) – Confirming reserved functions. Aligning arrangements for non- delegable committees and functions.

CCG Constitutions and other governance documentation - Making amendments to each CCG Constitution (including Standing Orders, Scheme of Delegation and Prime Financial Policies), reviewing and updating Governance Handbooks, aligning key policies and procedures.

Proposals will be brought to the Governing Bodies for sign off and presented to member practices and NHS England for approval.

2. Next phase of Greater Nottingham ACS development

The development of the joint committee is part of the process of moving towards unified commissioning in line with developing a Greater Nottingham Accountable Care System (ACS). It is an important component in making our health and social care economy sustainable and fit for the future.

The Greater Nottingham Transformation Partnership (which is one of the two Delivery units of the Nottingham and Nottinghamshire Sustainability and transformation Partnership - STP) has procured Centene UK as an adviser to support the next stages of development of the Greater Nottingham ACS. Centene UK is not a healthcare provider but has the experience of setting up Accountable Care Systems internationally, and will be working with us on this Phase of our ACS

development. No one in our country has tried to do this on the scale being tried locally, so we are looking to learn from expert advisers on how we can make it work in Greater Nottingham.

Centene have now commenced work to develop plans to show us how to implement the indirect enablers and integration functions that form the foundations of an ACS, as developed in previous phases of the ACS design work. This includes areas such as referral best practice guidelines, population health management and developing the integrated discharge function as well as arrangements to ensure appropriate citizen, clinician and organisation representation.

3. Winter Resilience

The CCG is clearly sighted on the importance of ensuring that our local health services are prepared for winter which is traditionally the busiest season for health and care providers. Whilst formal winter resilience work is being led by the A&E Delivery Board, with oversight by NHS England and NHS Improvement HWB partners are asked to ensure that their workforce is prepared for winter. Influenza immunisation uptake should be optimised in at risk staff especially given the impact that influenza has had in Australasia in 2017. Workforce planning over the winter months should be evaluated. Contingencies for severe weather and continuity plans should be in place. The NHS locally has established processes and plans in place.

4. Discharge to Assess Pathways (D2A)

In October 2017 the Greater Nottingham A&E Delivery Board's 'Home First' work stream implemented the new discharge to assess programme, supported by the introduction of an integrated discharge team. The aim is that patients will not be assessed for their longer term needs within the acute hospital setting but in the community, thus improving the flow of patients through hospital, reducing lengths of stay and facilitating appropriate assessment in the community. Our intention is that patients will be transferred within 24 hours of becoming medically fit for discharge to be assessed for continuing health and social care to either their home or a different less acute health or social care facility

In the first two weeks of operation the number of supported discharges achieved each week has been above the agreed improvement trajectory (260 discharges achieved against a target of 240 per week, versus previous weekly average of 217)

A weekly system meeting has been established. The discharge to assess system dashboard including community metrics goes live in November 2017 and is being shared weekly.

5. Good Practice Guide to Monitoring Sexual Orientation

New requirements for recording the sexual orientation of patients and service users in all health services came into place last month.

Due to a historical lack of sexual orientation monitoring there is insufficient evidence within the public sector around the specific needs and experiences of lesbian, gay and bisexual (LGB) citizens. To comply with equality legislation, organisations must be able to demonstrate that they are taking into account the needs of LGB citizens. Monitoring the sexual orientation of service users and staff is important to achieving this.

NHS Digital has published a new Information Standard for recording the sexual orientation of all patients and service users aged 16 years and over across all health services and Local Authority social care providers in England.

To provide staff with support to implement the Standard the LGBT Foundation has developed a Good Practice Guide to Monitoring Sexual Orientation. The process of developing the Guide followed an extensive consultation with individuals and organisations including Nottingham City CCG. Trish Gamble, our Equality Diversity and Inclusion Coordinator, acted as a CCG sector representative on a national steering group for the project.

While no-one is under any obligation to disclose their sexual orientation, the Guide has been designed to explain why the monitoring can improve outcomes. It also explains how LGB people are disproportionately affected by a range of health inequalities and experience significant barriers to accessing health and care services.

The Good Practice Guide to Monitoring Sexual Orientation is now available to download from the following link: <http://lgbt.foundation/monitoring-guide>

6. New 2ww colorectal pathway launch

A key area for the STP and CCG is improving outcomes in cancer. Colorectal (bowel) cancer is one of the most significant cancer seen in the City and early diagnosis can have substantial impact on survival. The new **2ww Rapid Colorectal Cancer Diagnostic (RCCD) pathway has been launched**, will use the new Faecal Immunochemical Test (FIT) to risk stratify patients. The pathway is designed to improve patient experience and clinical effectiveness by minimising invasive investigation (colonoscopy) in low risk patients, whilst identifying higher risk patients for rapid investigation. The new pathway will start on 6th November at NUH, and 2nd January at the Treatment Centre.

Patients with rectal bleeding or rectal mass should be urgently referred using the 2ww RCCD pathway.

7. CCG Procurements

Nottingham City CCG is in the late stages of the procurement of the Out of Hospital Contract which will be awarded in December 2017 to go live in July 2018.

The Independent Treatment Centre's contract is also subject to re-procurement and is at an early stage of the process.

Sam Walters
Accountable Officer for the Greater Nottingham CCGs
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